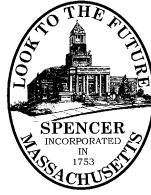


**TOWN OF SPENCER, MASSACHUSETTS**  
**OFFICE OF THE**  
**SEWER COMMISSION**

FRANICS X. WHITE, CHAIRMAN  
LAWRENCE H. DUFAULT, CLERK  
MICHAEL J. MERCADANTE, MEMBER

MARK R. ROBIDOUX, SUPERINTENDENT



3 OLD MEADOW ROAD  
SPENCER, MA 01562  
TEL. 508-885-7541  
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PLANT 508-885-7542

**Minutes of Meeting & Public Hearing held January 10, 2012**

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" X. White  
Lawrence "Larry" H. Dufault  
Michael "Mike" J. Mercadante

Sewer staff present: Mark Robidoux, Supt.  
Debra Graves, Sr. Clerk  
Steve Tyler, U&F Superintendent

Meeting was called to order at 5:00pm.

1. Read and accepted minutes for December 13, 2011.
2. Signed monthly commitment for septage fees.
3. Superintendent Mark Robidoux Reports:
  - Monthly Operations Report
  - Monthly Monitoring Report(Reports are on file at the Utilities & Facilities Office)
4. U&F Superintendent discussed Pleasant & Lincoln St. sewer repairs. Sewer pipes should be replaced or relined and also manholes. The problem will be funding for this project for FY2013. Steve would like to know what can be done by March 2012 because the project will be going out to bid. Also asked about Main St. Will we video the lines in the spring of this year?

Motion by Larry to go into Public Hearing at 5:30pm to discuss disposal fees, seconded by Mike, and in favor, Frank.

(A Public Hearing handout is on file at the Utilities & Facilities Office)

- Septage Disposal Fee will remain at current fees.
- Recreational Vehicles Fee is increased to \$10 per vehicle.
- St. Joseph's Abbey Jelly Wastewater disposal cost will be increased to \$45.00 minimum up to 1,000 gallons and \$22.50 for up to each additional 500 gallons effective February 1, 2012.

Motion by Larry to leave public hearing and resume regular meeting at 5:45pm seconded by Mike, and in favor, Frank.

5. Proposed Sewer Flows: Sewer Commissioners would like to remove Olde Sibley Farms, Paxton Rd., Greenville St. and Woodbridge Estates from the sewer capacity reservation list. A letter will be sent to Woodbridge Estates.
6. Penn Valley Pump: Double Disc Pump upgrade that will be used for the septage tank at the Sewer Plant which will have a timer to automatically control pumping each day. Put on hold until some money is available.
7. Meadow Rd. Pump Station: Need to borrow money for this project before May, should have rate by the end of this month. Sewer Commissioners would like to wait until after they meet with Wright-Pierce.
8. Aeration Blower & Generator: Sewer Commissioners would like to meet with engineers that quoted on this project. Best dates are February 7, 8, or 9 of 2012.
9. Budget:
  - Retained earnings: The Sewer commissioners would like to meet with the Financial Team to discuss strategy and answer any questions.
  - Assistant Chief Operator position: The Sewer Commissioners would like to interview Monday and Wednesday night at 6:00pm January 23 and January 25, 2012. Voted to appoint Tim Davis Jr. to the Assistant Chief Operator position, at Step-1, effective January 22, 2012 per Article 33 of the Union Contract and the job posting allowing 6 months time to obtain a Grade 4-M or higher wastewater treatment plant operator's license. Motion by Larry, seconded by Mike, and in favor, Frank.
  - FY 2013 budget: Mark will make changes to the salaries and Consulting & Engineering before submitting the budget.
10. Emergency discussion:
  - 15 Wilson Street: Resident requesting abatement on sewer. Motion by Larry to abate \$55.20 for sewer seconded by Mike, and in favor, Frank.
  - 9B Cottage St: Sump Pump is pumping directly in to the sewer system. The Sewer Commissioners would like to send a letter to the bank charging them \$20.00 a day starting 1/1/12.
  - Review MA Discharge Permit & Water Quality Certification letter.

Meeting Adjourned at 7:40pm. Motion by Larry, seconded by Mike, and in favor, Frank.

Sewer Commission Public Hearing  
For Trucked Wastes Disposal Fees  
Tuesday, January 10, 2012

**Septage Disposal Current Fee**

Septage disposal is \$60.00 per first 1,000 Gallons (Minimum Charge).  
\$30.00 per each increment of 500 Gallons or less above the first 1,000 Gallons.

**Septage Disposal Proposed Fee**

Septage disposal is \$30.00 per first 500 Gallons (Minimum Charge).  
\$30.00 per each increment of 500 Gallons or less above the first 500 Gallons.

**Recreational Vehicles (RV's) Current Fee**

Recreational vehicles (RV's) will be charged \$4.00 per vehicle

**Recreational Vehicles (RV's) Proposed Fee**

Recreational Vehicles (RV's) will be charged \$ 10.00 per vehicle

**St. Joseph's Abbey Jelly Wastewater**

St. Joseph's Abbey Jelly Wastewater is currently being charged the tight tank rate of \$30.00 minimum up to 1,000 gallons and \$15.00 for up to each additional 500 gallons. This was established from testing that measured BOD5 at 330 mg/L.

A review of BOD5 analyses from 2005 and recent tests performed at the WWTP confirm that the BOD5 of the wastewater is averaging above 2,000 mg/L. The aeration blower(s) increase in speed to satisfy oxygen demand during disposal in the same way as domestic septage. However, there are less suspended solids in the wastewater compared to septage.

Tight tank - change to \$45.00 minimum up to 1,000 gallons and \$22.50 for up to each additional 500 gallons.